KAPLAN FINANCIAL

Cathay Connections

# CAT FULL TIME ENROLMENT FORM

## STUDENT DETAILS

Gender: Male ☐ Female ☐

Salutation: Mr ☐ Mrs ☐ Ms ☐ Miss ☐

Surname

Forename(s)

Address

City Postcode

Country Nationality

Place of Birth

Country of Birth

Home tel no. Work/Mobile no.

Email address (Please complete in block capitals)

Date of Birth / / Passport no.

ACCA ID Number*

Kaplan Financial student no.

* You may register with ACCA after joining Kaplan Financial. The deadlines are 31 Dec (Jun exam) and 15 Aug (Dec exam). **NOTE:** It is your responsibility to complete the ACCA registration formalities and enter the ACCA examinations.

How did you find out about Kaplan Financial?

Existing student ☐ Agent ☐ Recommendation ☐

Advertising ☐ Mailshot ☐ Other ☐

## KAPLAN FINANCIAL LTD IS A REGISTERED SPONSOR WITH UKBA (UK BORDER AGENCY)

All Kaplan Professional and Kaplan Financial full time courses are eligible for a student visa. If you require a Confirmation of Acceptance for Studies (CAS), please provide the following:

- A copy of your passport ☐
- Proof of membership with the awarding body (ACCA), and/or recent education certificates ☐
- Completed enrolment form and fees ☐
- Proof of ability to follow the course in English ☐

## STUDENT LETTERS

Confirmation of Enrolment letters to be sent:

By post ☐ Will collect ☐ International Courier ☐

(International courier: a non refundable charge of £40 or applicable country rate)

**Once letters have been issued confirming full time status, no refunds or course deferrals are permitted other than in certain limited circumstances. Please visit www.kaplanfinancial.co.uk for terms and conditions.**

Postal Address (If different from previous)

Country Postcode

## NEXT OF KIN CONTACT DETAILS

Name

Relationship to student

Address

Tel No:

## STUDENT APPLICATION CHECKLIST

As a Tier 4 Sponsor Kaplan Financial is required by the UKBA to keep our student records up-to-date. You **MUST** supply us with the following information upon enrolment, and inform us of any changes whilst you are studying with us.

- Copy of passport ☐
- Copy of visa issued ☐
- Copy of UK biometric card (if issued one) ☐
- Postal address ☐
- Email address ☐
- Phone details ☐
- Documents confirming that you are eligible for the course (academic & English language) ☐
- All previous CAT exam transcripts (if applicable) ☐
- Next of kin contact details ☐

**DATA PROTECTION ACT**

Your sponsor will be informed of your test results, progress and attendance unless your sponsor chooses not to receive this information.

**MARKETING POLICY**

Kaplan Financial, Kaplan Publishing Limited or our other group companies may contact you via phone, mail or email to keep you informed about further professional training or other services and products of interest. If you do not wish us to send any such information, please tick here. ☐ BUT, if having ticked, you still wish to receive details of courses and services specifically relating to your qualification, please tick here. ☐

**PRIVACY POLICY**

You acknowledge by enrolling that you have read, understood and accept the terms and conditions and privacy policy detailed on www.kaplanfinancial.co.uk

Registered office: Kaplan Financial Limited, 7th floor, 100 Cannon Street, London EC4N 6EU • Registered in England no. 1028790

**FOR OFFICE USE ONLY:**

CAT/F11

| Date / Initial | Cash | CC | Cheque | Receipt No. |
|---|---|---|---|---|
| | | | | |

THE QUEEN'S AWARDS FOR ENTERPRISE: INTERNATIONAL TRADE 2007

BAC ACCREDITED

KAPLAN FINANCIAL

# CAT FULL TIME ENROLMENT FORM

| START DATE | Jan 2011 | Jul 2011 |
|---|---|---|
| **INTRODUCTORY LEVEL** | | |
| T1 Recording Financial Transactions | ☐ £575 | ☐ £575 |
| T2 Information for Management Control | ☐ £575 | ☐ £575 |

| START DATE | Feb 2011 | Aug 2011 |
|---|---|---|
| **INTERMEDIATE LEVEL** | | |
| T3 Maintaining Financial Records | ☐ £575 | ☐ £575 |
| T4 Accounting for Costs | ☐ £575 | ☐ £575 |
| T5 Managing People and Systems | ☐ £575 | ☐ £575 |

| START DATE | Aug 2011 | March 2012 |
|---|---|---|
| **ADVANCED LEVEL** | | |
| T6 Drafting Financial Statements | ☐ £575 | ☐ £575 |
| T7 Planning, Control and Performance Management | ☐ £575 | ☐ £575 |
| T9 Preparing Taxation Computation | ☐ £575 | ☐ £575 |
| T10 Managing Finances | ☐ £575 | ☐ £575 |

SPECIAL OFFER

Gain a 10% discount on these prices as an existing Kaplan student.

All materials are supplied by Kaplan Publishing Limited, are included in our prices. Kaplan Financial acts as agent in collecting such amounts. The materials will be made available to you on the first day of your course.

Study materials include: Complete text, two progress tests questions and answers, access to the online Complete text, plus fixed tests, plus Exam Kit, Pocket Notes and one Mock exam questions and answers at a cost of £110 plus £6 postage.

## KEY POINTS

1. Programme Packages enable you to enrol for a number of subjects and fix the tuition fees.
2. No other discount may be used in conjunction with a programme package.
3. Any balance must be paid in full at least two weeks prior to the first published course commencement date.
4. Students who require a student visa to enable study must enrol on and attend a minimum of three subjects each term in order to meet their visa requirements.
5. The minimum deposit for a Programme Package is 50% of the total. The deposit is non-transferable and only refundable in accordance with our standard terms and conditions.
6. Any study materials supplied in connection with this package are supplied by Kaplan Publishing Limited on the basis specified in the 'study material' section of our terms and conditions.
7. Students requiring a Confirmation of Acceptance for Studies (CAS) to support their visa application will be charged an administrative fee of £25. This fee is included in the Programme Package price.
8. Except as stated above, all other sections of our full time and other relevant terms and conditions apply. Please go to www.kaplanfinancial.co.uk for details.

## CAT PROGRAMME PACKAGES

Complete 1 Year CAT Package (9 subjects) £4,600 ☐

## CAT & ACCA PROGRAMME PACKAGES*

Complete CAT & ACCA Package £7,050 ☐

(9 CAT subjects and 6 ACCA subjects)

Complete CAT & Complete ACCA Package £8,995 ☐

(9 CAT subjects and 11 ACCA subjects)

## PROGRAMME PACKAGE START DATES

January ☐ July ☐

March ☐ September ☐

*Students choosing these packages benefit from a further £500 discount from the complete CAT package. Of the total fee paid £4,100 relates to the CAT course and the remainder to the ACCA papers. Please note that the ACCA fees included within these package prices are non transferable.

## PAYMENT INSTRUCTIONS

☐ I enclose a cheque for £ _____ made payable to Kaplan Financial Limited.

☐ Please charge my credit/debit card in respect of the full amount marked above. NOTE: Diners Club is not accepted.

VISA MasterCard Maestro DELTA SOLO AMERICAN EXPRESS

Start Date ☐☐☐☐ Expiry Date ☐☐☐☐ Issue No. ☐☐ Security No. ☐☐☐

Name of cardholder Telephone no. of cardholder

Signature of cardholder

I confirm that I have read, understood and accept the terms and conditions and privacy policy detailed on www.kaplanfinancial.co.uk

Signature

Date