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ICAEW FULL TIME ENROLMENT FORM

<p>STUDENT DETAILS</p> <p>Surname Mr / Mrs / Ms / Miss</p> <p>Forename (s)</p> <p>Address</p> <p style="text-align: right;">Postcode</p> <p>Country Nationality</p> <p>Home No.</p> <p>Work / Mobile No:</p> <p>Email address</p> <p>Date of Birth / / Passport No.</p> <p>Place of Birth</p> <p>Email address (Please complete in block capitals)</p> <p>ICAEW registration no*</p> <p>How did you find out about Cathay Connections?</p> <p> Exiting student <input type="checkbox"/> Sub agent <input type="checkbox"/> Recommendation <input type="checkbox"/> Advertising <input type="checkbox"/> Mailshot <input type="checkbox"/> Other <input type="checkbox"/> </p> <p>KAPLAN FINANCIAL LTD IS A REGISTERED SPONCOR WITH UKBA (UK BORDER AGENCY)</p> <p>All Kaplan Professional and Kaplan Financial full time courses are eligible for a student visa. If you require a visa letter, please provide the following:</p> <ul style="list-style-type: none"> • A copy of your passport <input type="checkbox"/> • Proof of membership with the awarding body (ICAEW), and / or recent education certificates <input type="checkbox"/> • Completed enrolment form and fees <input type="checkbox"/> • Proof of ability to follow the course in English <input type="checkbox"/> 	<p>STUDENT LETTERS</p> <p>Confirmation of Enrolment letters to be sent:</p> <p>By post <input type="checkbox"/> Will collect <input type="checkbox"/> International Courier <input type="checkbox"/></p> <p>(International courier: a non refundable charge of £40 or applicable country rate)</p> <p>Once letters have been issued confirming full time status, no refunds or course deferrals are permitted other than in certain limited circumstances.</p> <hr/> <p>Postal address (if different from previous)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Country _____ postcode _____</p> <p>Tel no. _____</p> <p>STUDENT APPLICATION CHECK LIST</p> <p>As a Tier 4 Sponsor Kaplan Financial is required by the UKBA to keep our student records up-to-date. You must supply us with the following information upon enrolment, and inform us of any changes whilst you are studying with us.</p> <ul style="list-style-type: none"> • Copy of Passport <input type="checkbox"/> • Copy of visa issued <input type="checkbox"/> • Copy of UK biometric card (if issued one) <input type="checkbox"/> • Postal address <input type="checkbox"/> • Email address <input type="checkbox"/> • Phone details <input type="checkbox"/> • Documents confirming that you are eligible for the course (academic & English language) <input type="checkbox"/> • All previous ICAEW exam transcripts (if applicable) <input type="checkbox"/> 										
<p>DATA PROTECTION ACT Your sponsor will be informed of your test results, progress and attendance unless your sponsor chooses not to receive this information.</p> <p>MARKETING POLICY Cathay Connections may contact you via phone, mail or email to keep you informed about further professional training or other services and products of interest. If you do not wish us to send any such information please tick here <input type="checkbox"/></p> <p>BUT if having ticked you still wish to receive details of courses and services specifically relating to your qualification please tick here <input type="checkbox"/></p> <p>PRIVACY POLICY You acknowledge by enrolling that you have read, understood and accept the terms of the user agreement and privacy policy available on Kaplan website and all the terms and conditions retained in the course brochure(s)</p> <p>FOR OFFICE USE ONLY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">DATE/INITIAL</th> <th style="width: 25%;">CASH</th> <th style="width: 25%;">CC</th> <th style="width: 25%;">CHEQUE</th> <th style="width: 25%;">RECEIPT</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		DATE/INITIAL	CASH	CC	CHEQUE	RECEIPT					
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