



UK Admissions Department, PO Box 61093, London SE1P 5DR

Tel: 0845 078 8886 / +44 121 326 3648

Fax: +44 (0) 207 357 6348

Email: info@cathay.cc

<http://www.cathay.cc>

Kaplan Manchester ACCA FULL TIME ENROLMENT FORM

How to Enrol

BY Email Please email us completed application form to info@cathay.cc

BY POST Please complete all parts of this form in BLOCK CAPITALS and return to: Admissions Department, PO Box 61093, London SE1P 5DR

BY FAX Please complete all parts of this form in BLOCK CAPITALS and fax to: : +44 (0) 207 357 6348

STUDENT DETAILS	STUDENT LETTERS (please complete in BLOCK DETAILS)
Mr / Mrs / Ms / Miss	Overseas address
Surname	
Forename (s)	
Date of Birth / /	
Address for correspondence	
Postcode	
Home No:	
Work No:	
Mobile No:	
Email address, work	
Email address, personal	
Previous Tuition Provider	
Student No:	
ACCA Registration No:	
Note: It is your responsibility to complete the CFA registration formalities and enter the CFA examinations:	
How did you find out about Cathay Connections	
Exiting student <input type="checkbox"/> Company policy <input type="checkbox"/> Recommendation <input type="checkbox"/> Advertising <input type="checkbox"/> Mailshot <input type="checkbox"/> Other <input type="checkbox"/>	
Exam Sitting Dec 07 <input type="checkbox"/> Jun 08 <input type="checkbox"/>	
	New students: Immigration & British High Commission letters to be sent: By post <input type="checkbox"/> Will collect <input type="checkbox"/> International Courier <input type="checkbox"/> <i>For details of courier charges please contact the centre</i> Once letters have been issued confirming full time status no refunds or course deferrals are permissible other than in certain limited circumstances.
	SPONSORED STUDENTS: EMPLOYERS AUTHORISATION If UK employer is responsible for the payment of fees, please complete the following: As employer of the student for whom this form is completed, we are responsible for payment of fees due on receipt of the invoice and undertake to inform you in writing of any change to this arrangement. We understand that we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.
	Signed Name Position within the company Date Purchase Order Number
	INVOICING ADDRESS (If different to the employer address above)
	Contact Name
	Address
	Postcode

DATA PROTECTION ACT Your sponsor will be informed of your test results, progress and attendance unless your sponsor chooses not to receive this information.

MARKETING POLICY Cathay Connections may contact you via phone, mail or email to keep you informed about further professional training or other services and products of interest. If you do not wish us to send any such information please tick here

BUT if having ticked you still wish to receive details of courses and services specifically relating to your qualification please tick here

PRIVACY POLICY You acknowledge by enrolling that you have read, understood and accept the terms of the user agreement and privacy policy available on [ETC](#) website and all the terms and conditions retained in the course brochure(s)

FOR OFFICE USE ONLY

DATE/INITIAL	CASH	CC	CHEQUE	RECEIPT



Kaplan Manchester

ACCA FULL TIME COURSES

Exam Date

June 2010

Dec 2010

Subjects *Please tick as appropriate*

	Full Time Short Term	Resit Course	QB	Full Time Short Term	Resit Course	QB
FUNDAMENTALS – Knowledge						
F1 Accountant in Business	<input type="checkbox"/> £705	<input type="checkbox"/> N/A	<input type="checkbox"/> N/A	<input type="checkbox"/> £705	<input type="checkbox"/> £315	<input type="checkbox"/> N/A
F2 Management Accounting	<input type="checkbox"/> £705	<input type="checkbox"/> N/A	<input type="checkbox"/> N/A	<input type="checkbox"/> £705	<input type="checkbox"/> £315	<input type="checkbox"/> N/A
F3 Financial Accounting	<input type="checkbox"/> £705	<input type="checkbox"/> N/A	<input type="checkbox"/> N/A	<input type="checkbox"/> £705	<input type="checkbox"/> £315	<input type="checkbox"/> N/A
FUNDAMENTALS – Skills						
F4 Corporate and Business Law	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
F5 Performance Management	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
F6 Taxation	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
F7 Financial Reporting	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
F8 Audit and Assurance	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
F9 Financial Management	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £749	<input type="checkbox"/> £460	<input type="checkbox"/> £210
PROFESSIONAL – Essentials						
P1 Professional Accountant	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
P2 Corporate Reporting	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
P3 Business Analysis	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
PROFESSIONAL – Options						
P4 Advanced Financial Management	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
P5 Advanced Performance Management	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
P6 Advanced Taxation	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210
P7 Advanced Audit and Assurance	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210	<input type="checkbox"/> £810	<input type="checkbox"/> £460	<input type="checkbox"/> £210

KEY POINTS

1. Programme Packages enable you to enrol for a number of subjects and fix the tuition fees.
2. No other offer may be used in conjunction with a Programme Package.
3. Any balance must be paid in full at least two weeks prior to the first published course commencement date.
4. Students are required to enrol on 3 subjects for each term. Please specify papers and terms above.
5. The minimum deposit for Programme Packages is 50% of the total, This deposit is non-transferable and only refundable in accordance with our standard terms and conditions.
6. Any study materials supplied in connection with this package are supplied by Kaplan Publishing Limited on the basis specified in the 'Study Materials' section of our terms and conditions.
7. Except as stated above, all other sections of our full time and other relevant Terms and Conditions apply.

Discount fees

	Price	Deposit
14 Subjects	<input type="checkbox"/> £8495	<input type="checkbox"/> £4248
12 Subjects	<input type="checkbox"/> £7195	<input type="checkbox"/> £3598
9 Subjects	<input type="checkbox"/> £5695	<input type="checkbox"/> £2848
6 Subjects	<input type="checkbox"/> £3995	<input type="checkbox"/> £1998

PAYMENT INSTRUCTIONS

- Please invoice my employer (complete section overleaf).
- I enclose a cheque / draft for £ _____ made payable to The Kaplan Financial Ltd.
- Please charge my Credit / Debit Card in respect of the full /deposit (delete as appropriate) for the course marked above

Card Number																					American Express and Diners Cards are not accepted .
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Valid Date					Expire Date					Issue No.					Security No.				
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All fees quoted are inclusive of VAT and course materials.

Name of Cardholder: _____ Telephone number of Cardholder _____

I confirm that I have read, understood and accept the Terms and Conditions contained on Kaplan's website.

Signature _____ Date: _____